

## Meeting Notes

<b>1.0</b>	<b>Welcome, introductions, apologies</b>	
	Attendees: Cllr Gerald Wilkinson; Cllr Neil Buckley; John Woolmer; Paul Ackroyd; Graham Berwick; Andrew Birkbeck; Susan Hardy; Tom Smith <u>Apologies:</u> Jessica Hodgson; Cllr Matthew Robinson; Mark Gray	
<b>2.0</b>	<b>Minutes of the Last Meeting and Matters Arising</b>	<b>Actions</b>
2.1	2.1 – JW said the bin sensor trial has not been as productive as he had hoped and had failed to produce any cashable savings. Will report back at the next sub group meeting in Feb 2017.	<b>JW</b>
2.2	2.2 – Recycling rates data is being worked through. Not easy to refine as collections do not align with Ward boundaries. TS estimated recycling rates to be in the region of 26-28% in the Outer North East area.	
2.3	2.3 – New bins are now in stock so can be ordered pending Ward Member input. JW to send email highlighting need for feedback.	<b>JW</b>
2.4	2.6 – The issue of verge creep was picked up by JW, who acknowledged that there was room for improved communications with Ward Member on this issue. However, JW stressed this “offer” was in its infancy and lessons were being learnt.	
2.5	2.8 – Ainsty Road Ginnel to be resurfaced. Access for pathsweeper needs to be considered as part of works. GB to keep group informed of progress.	<b>GB</b>
2.6	3.5 – York Place bin meeting took place. Funding for the bin yard to go to ONE HAP.	
2.7	6.6 – BK to look into the issue of the footpath between Thorp Arch and Walton.	<b>BK</b>
<b>3.0</b>	<b>Waste and Recycling</b>	
3.1	Brown bins collection service pauses on 3 <sup>rd</sup> December 2016 and will recommence on 27 <sup>th</sup> February 2017. AB to help decimate information regarding festive bin collections to local parishes.	<b>AB</b>
3.2	SH circulated performance information for the ONE area. Despite a relative spike over the May Day Bank Holiday, complaints were currently at a 5 year low.	
3.3	TS spoke at length about the council’s domestic waste policy following a paper he had circulated at the meeting. Due to increasing demands on resource, the council was looking to concentrate enforcement efforts in those areas of greatest demand. Also referenced was the possibility of brown bin collections being rationalised. Ward Members raised concerns regarding a reduction of brown bins in the ONE area which they argued a) contribute to the city’s recycling targets and b) are extremely popular and well used.	
<b>4.0</b>	<b>Parks &amp; Countryside</b>	
4.1	PA gave a brief overview of parks-related issues in Alwoodley, Harewood and Wetherby Wards including the cycleway at Walton; Scholes Farm Lodge; Wetherby Manor, Aire Road; James Street Wetherby; King Lane Car Park and Buckstone Copse. Both PA and Bob Buckenham to keep Ward Members up-to-date with developments.	<b>PA &amp; BB</b>
4.2	PA further updated around new apprenticeship uptake (10 in 2015/16) as	

	well developments with the Redhall build – structure in place by early March and opening in June 2017.	
4.3	Cllr Buckley said he would supply details of Alwooldey PC re their best kept garden competition.	<b>CllrNB</b>
4.4	GB is working with Parks volunteers re Tynwald woods (Friends of group to be formed).	
<b>5.0</b>	<b>Grounds maintenance</b>	
5.1	Continental has finished their grass cutting for the season. It will renew again in Spring 2017. Mulching is also underway across the patch.	
5.2	JW said that the Locality team were looking to utilise Continental staff to help with de-leafing work and litter-picking. PA added Parks were also looking to allocate Continental staff for shrubbery works early in the new year.	
<b>6.0</b>	<b>Environmental Services Delegation</b>	
6.1	JW said the existing Environmental Service Level Agreement (SLA) from June 2015 had rolled forward into 2016. This would come to the December Community Committee for further discussion. JW added that a renewed SLA would come back to the Outer North East Environmental Sub Group in the new year (March).	
6.2	JW referenced staffing as a key challenge both now and in the future. A budget saving of approx. £700k - £800k had been identified which would mean a reduction of middle managers (not frontline staff).	
6.3	Verge creep was again highlighted as an issue that would need more focus in the future but generally the service was performing well. PA echoed the comments made by JW regarding the de-leafing challenge being particularly acute this year due to a unique set of weather conditions.	
6.4	Cllr Buckley raised the issue of possible signage on Stairfoot Lane warning of CCTV in operation. JW said he would pick this up with his operational staff.	<b>JW</b>
7.0	<b>A.O.B</b>	
7.1	None.	
8.0	<b>Date and Time of Next Meeting</b>	
	23 <sup>rd</sup> March 2017 at 2.30pm (Reginald Centre )	<b>AB</b>